

Maklumat Terperinci Program yang Ditawarkan (Fakulti)

1. IM110 DIPLOMA PENGURUSAN MAKLUMAT

Pelan Pengajian

Bil	Kod	Keterangan Kursus	Jam Kredit	Bhg	Jenis
SEMESTER 1					
1	IMD111	Introduction To Information Skills	3.00	1.00	B - Kursus Utama
2	IMD112	Introduction To Information Management	3.00	1.00	B - Kursus Utama
3	IMD113	Information And Communication Technology Application	3.00	1.00	B - Kursus Utama
4	ELC121	Integrated Language Skills I	3.00	1.00	P - Kursus Bukan Utama
5	CTU101	Fundamentals Of Islam	2.00	1.00	P - Kursus Bukan Utama
6	MGT162	Fundamentals Of Management	3.00	1.00	P - Kursus Bukan Utama
7	SUB-KO	Sub-Ko	1.00	1.00	P - Kursus Bukan Utama
		Jumlah	18.00		
Semester 2					
8	IMD121	Communication Skills For Information Professionals	3.00	2.00	B - Kursus Utama
9	IMD122	Introduction To School Resource Center	3.00	2.00	B - Kursus Utama
10	IMD123	Foundation Of Records Management	3.00	2.00	B - Kursus Utama
11	IMD124	Access To Information	3.00	2.00	B - Kursus Utama
12	ELC151	Integrated Language Skills Ii	3.00	2.00	P - Kursus Bukan Utama
13	CTU151	Islamic Thought And Civilization	2.00	2.00	P - Kursus Bukan Utama
14	SUB-KO	Sub-Ko	1.00	2.00	P - Kursus Bukan Utama
		Jumlah	18.00		
Semester 3					

15	IMD211	Instructional Media Application	3.00	3.00	B - Kursus Utama
16	IMD212	Introduction To Electronic Record Keeping	3.00	3.00	B - Kursus Utama
17	IMD213	Organization Of Information	3.00	3.00	B - Kursus Utama
18	IMD214	Electronic Publishing	3.00	3.00	B - Kursus Utama
19	ELC231	Integrated Language Skills Iii	3.00	3.00	P - Kursus Bukan Utama
20	CTU264	Islamic Information Management	2.00	3.00	P - Kursus Bukan Utama
21	HBU131	National Kesatria Iii	1.00	3.00	P - Kursus Bukan Utama
		Jumlah	18.00		
Semester 4					
22	IMD221	Social Media Literacy	2.00	4.00	B - Kursus Utama
23	IMD222	Technical Support Services And Maintenance For Information Agencies	3.00	4.00	B - Kursus Utama
24	IMD223	Introduction To Cataloging	3.00	4.00	B - Kursus Utama
25	IMD224	Management Of Records Center	3.00	4.00	B - Kursus Utama
26	IMD225	Information Technology Application In Information Agencies	3.00	4.00	B - Kursus Utama
27	IMD226	Multimedia For Information Presentation	3.00	4.00	B - Kursus Utama
28	IMD227	Promotion Of Information Products And Services	3.00	4.00	B - Kursus Utama
		Jumlah	20.00		
Semester 5					
29	IMD311	Introduction To Web Content Management And Design	3.00	5.00	B - Kursus Utama
30	IMD312	Reference And Informaton Services For Information Ageancies	3.00	5.00	B - Kursus Utama
31	IMD313	Foundation Of Archives	3.00	5.00	B - Kursus Utama
32	IMD314	Extension Services For Information Agencies	3.00	5.00	B - Kursus Utama

33	IMD315	Management Of Libraries And Resource Center	3.00	5.00	B - Kursus Utama
34	ENT300	Fundamentals Of Entrepreneurship	3.00	5.00	P - Kursus Bukan Utama
		Jumlah	18.00		