

# NEW ACADEMIC PROGRAMME



## DIPLOMA IN ENGLISH FOR PROFESSIONAL COMMUNICATION

### ADMISSION REQUIREMENTS:

The candidate must fulfill the university's general academic requirements for admission by obtaining at least a Grade A- in English Language and at least a Grade B in Bahasa Melayu at the SPM level or any equivalent examinations recognized by the Government of Malaysia AND pass the interview and written test conducted by the Academy of Language Studies (APB) UiTM.

### PROGRAMME'S UPU CODE : E2152

- The Diploma in English for Professional Communication (LG120) programme extends for 5 semesters.
- Throughout the programme, students will be exposed to English Language knowledge focusing on professional contexts as well as specific knowledge related to workplace settings.
- Among the courses offered are translation, editing, professional communication, grammar skills, information and technology (ICT) management skills, multimedia and others.
- Graduates from the programme will be able to find employment in various professional positions such as:
  - translator,
  - management executive,
  - marketing executive,
  - editor,
  - proofreader,
  - public relation officer,
  - customer service officer and others.
- For further details, please contact the Head of Academy of Language Studies (APB), Universiti Teknologi MARA (UiTM) Cawangan Melaka at 06-558 2100 / 2788.