



CAWANGAN : CAWANGAN JOHOR KAMPUS SEGAMAT

FAKULTI : FAKULTI SAINS MAKLUMAT

PROGRAM : IJAZAH SARJANA MUDA PENGURUSAN MAKLUMAT (KEPUJIAN)

PENGURUSAN REKOD (SI261)

BACHELOR OF INFORMATION SCIENCE (HONOURS) RECORDS MANAGEMENT

PELAN PENGAJIAN

KOMPONEN	BIL.	KOD KURSUS	NAMA KURSUS	UNIT KREDIT	SEMESTER
Kursus Universiti	1	CTU552	PHILOSOPHY AND CURRENT ISSUES	2	1
	2	HBU111	NATIONAL KESATRIA I	1	
Kursus Teras Fakulti	3	IMC401	FOUNDATION OF INFORMATION AND COMMUNICATIONS TECHNOLOGY	3	
	4	IMC411	DATABASE MANAGEMENT SYSTEM	3	
	5	IMC412	FUNDAMENTALS OF INFORMATION SCIENCE	3	
	6	IMC413	INFORMATION STORAGE & RETRIEVAL SYSTEMS	3	
	7	IMC414	DIGITAL CITIZENSHIP AND SOCIAL MEDIA	2	
	8	IMC451	ORGANIZATION OF INFORMATION	3	
Jumlah Unit Kredit				20	

Kursus Universiti	1	CTU554	VALUES AND CIVILIZATION II	2	2
	2	HBU121	NATIONAL KESATRIA II	1	
	3	TMC401	THIRD LANGUAGE (LEVEL I)	2	
Kursus Teras Fakulti	4	IMC452	INTRODUCTION TO METADATA	3	
	5	MGT400	INTRODUCTION TO MANAGEMENT	3	
Kursus Teras Program	6	IMR461	MODERN RECORD MANAGEMENT AND SERVICES	3	
	7	IMR462	ARCHIVAL REPOSITORY AND DISASTER MANAGEMENT	3	
	8	IMR463	MEDIA ARCHIVING	3	
Jumlah Unit Kredit				20	

Kursus Universiti	1	ENT530	PRINCIPLES OF ENTREPRENEURSHIP	3	3
	2	LCC402	ENGLISH FOR ORAL REPORTING	2	
	3	TMC451	THIRD LANGUAGE (LEVEL II)	2	
	4	HBU131	NATIONAL KESATRIA III	1	
Kursus Teras Fakulti	5	IMC501	INFORMATION ANALYTICS	3	
Kursus Teras Program	6	IMR511	FUNDAMENTALS OF RECORDS CENTER MANAGEMENT	3	
	7	IMR512	THEOLOGICAL INFORMATION MANAGEMENT	3	
Kursus Elek	8	ELEK 1	ELEKTIF 1	3	
Jumlah Unit Kredit				20	

KOMPONEN	BIL.	KOD KURSUS	NAMA KURSUS	UNIT KREDIT	SEMESTER
Kursus Universiti	1	TMC501	THIRD LANGUAGE (LEVEL III)	2	4
	2	LCC501	ENGLISH FOR PROFESSIONAL CORRESPONDENCE	2	
Kursus Teras Program	3	IMR541	HEALTH INFORMATION MANAGEMENT	3	
	4	IMR542	RECORDS AND INFORMATION GOVERNANCE	3	
	5	IMR543	DIGITAL INFORMATION FORENSICS	3	
	6	IMR544	ARCHIVAL PRESERVATION AND TECHNIQUES	4	
Kursus Elek	7	ELEK 2	ELEKTIF 2	3	
Jumlah Unit Kredit				20	

Kursus Universiti	1	EET699	ENGLISH EXIT TEST	0	5
Kursus Teras Program	2	IMR605	ARCHIVAL ARRANGEMENT AND DESCRIPTION	3	
	3	IMR621	ORAL HISTORY AND DOCUMENTATION OF CULTURAL HERITAGE	4	
	4	IMR623	ELECTRONIC RECORDS MANAGEMENT	3	
	5	IMR624	RESEARCH AND DEVELOPMENT IN RECORDS MANAGEMENT AND ARCHIVES ADMINISTRATION	4	
Kursus Elek	6	ELEK 3	ELEKTIF 3	3	
	7	ELEK 4	ELEKTIF 4	3	
Jumlah Unit Kredit				20	

Kursus Teras Fakulti	1	IMC690	INDUSTRIAL TRAINING	12	6
Kursus Teras Program	2	IMR680	RECORDS MANAGEMENT PROJECT	8	
Jumlah Unit Kredit				20	
Jumlah Unit Kredit Keseluruhan				120	